

# WINTER HAVEN

## *The Chain of Lakes City*

### REGULAR CITY COMMISSION MEETING

MONDAY, OCTOBER 9, 2023

6:00 PM

City Hall - John Fuller Auditorium

451 Third Street NW

Winter Haven, FL 33881

1. **CALL TO ORDER** - Bradley T. Dantzler, Mayor
2. **ROLL CALL** - Vanessa Castillo, MMC, City Clerk
3. **INVOCATION** - Pastor George Gasperson - Christ Community Church
4. **PLEDGE OF ALLEGIANCE** - Vanessa Castillo, MMC, City Clerk
5. **PRESENTATIONS**
  - 5.A. **"Safe Sleep Awareness Month" Proclamation - Alicia Weaver, Children's Home Society**

*Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com*

[Proclamation](#)
  - 5.B. **"Florida Greenways and Trails Month, Mobility Week and Trail Town Designation" Proclamation - Andy Palmer, Parks Planning & Strategic Initiatives Manager**

*Staff Contact: LaTonya Harris, City Historian & Archivist | Deputy City Clerk, lharris@mywinterhaven.com*

[Proclamation](#)
  - 5.C. **"Certified Public Manager Month" Proclamation - Heather Reuter, Senior Planner**

*Staff Contact: LaTonya Harris, City Historian & Archivist | Deputy City Clerk, lharris@mywinterhaven.com*

[Proclamation](#)
  - 5.D. **"Community Planning Month" Proclamation - Eric Labbe, Economic Opportunity & Community Investment Director**

*Staff Contact: LaTonya Harris, City Historian & Archivist | Deputy City Clerk, lharris@mywinterhaven.com*

[Proclamation](#)
  - 5.E. **"Florida City Government Week" Proclamation - Katrina Hill, Public Affairs and Communication Director**

*Staff Contact: Katrina Hill, Public Affairs and Communication Director, khill@mywinterhaven.com*

[Proclamation](#)

6. **DEVELOPMENTS OF NOTE**

7. **MINUTES**

7.A. **August 23, 2023, City Commission Agenda Review Session Minutes**

*Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com*

[2023-08-23 DRAFT Agenda Review Session Minutes with Link](#)

7.B. **August 28, 2023, Regular City Commission Meeting Minutes**

*Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com*

[2023-08-28 DRAFT Regular City Commission Meeting Minutes with Link and Attachments](#)

8. **COMMENTS FROM THE AUDIENCE**

9. **ORDINANCE(S) - SECOND READING - PUBLIC HEARING**

9.A. **O-23-41 - Request by RR Heath Investments, LLC to assign Neighborhood Support Future Land Use to an annexed parcel (1100 Eloise Loop Road)**

*Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com*

[Summary - Ordinances O-23-41 & O-23-42  
O-23-41](#)

9.B. **O-23-42 - Request by RR Heath Investments, LLC to assign Commercial- Highway (C-3) zoning district to an annexed parcel (1100 Eloise Loop Road)**

*Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com*

[Summary - Ordinances O-23-41 & O-23-42  
O-23-42](#)

9.C. **O-23-43 - Request by Carlton Properties, LLC to rezone a parcel from Single Family Residential- Small Lot (R-2) zoning district to Multi-Family Residential- Low Density (R-3) zoning district. General Location: 3257 Old Eagle Lake Road**

*Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

[Summary - Ordinance O-23-43  
O-23-43](#)

9.D. **O-23-44 - Request by Telescorp Group, LLC to assign Neighborhood Suburban Future Land Use to an annexed parcel**

*Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

[Summary - Ordinance O-23-44 & O-23-45  
O-23-44](#)

**9.E. O-23-45 - Request by Telescorp Group, LLC to assign Planned Unit Development (PUD) zoning district to an annexed parcel**

*Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

[Summary - Ordinance O-23-44 & O-23-45  
O-23-45](#)

**10. CONSENT AGENDA**

**10.A. Florida Department of Transportation (FDOT) Temporary Road Closure Request for the 2023 Havendale Christmas Parade and the 2024 Dr. Martin Luther King, Jr. Parade**

*Staff Contact: Natalie Wilson , Special Events & Marketing Coordinator, nwilson@mywinterhaven.com*

[Summary - 2023 Havendale Christmas Parade and 2024 MLK Parade Road Closure Request](#)  
[2023 Havendale Christmas Parade Route Map](#)  
[2024 MLK Map & detours](#)

**10.B. Authorization for Travel & Training: Polk County Day 2024 (Dantzler, Birdsong, Mercer, Yates, Stavres, Carnevale, Hill)**

*Staff Contact: AJ Nicholson, Assistant to the City Manager, anicholson@mywinterhaven.com*

[Summary - Polk County Day 2024](#)

**10.C. Interagency Agreement between the City of Winter Haven and Polk County Sheriff's Office for access to the Florida Criminal Justice Network (CJNet), National Crime Information Center (NCIC, the Florida Crime Information Center (FCIC), and the Interstate Identification Index (III)**

*Staff Contact: Charlie Bird, Assistant City Manager - Public Safety, cbird@mywinterhaven.com*

[Summary - PCSO Interagency FCIC agreement](#)  
[PCSO Interagency Agreement](#)

**10.D. Winter Haven Planning Commission Membership - Recommendation for one (1) appointment and three (3) reappointments**

*Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com*

[Summary - Planning Commission Membership](#)  
[Board Application - Edward Smith](#)  
[Reappointment Letter - Elizabeth Davis](#)  
[Reappointment Letter - Wendy Venters](#)  
[Reappointment Letter - Colin Wells](#)

**10.E. Logistics Parkway Extension – Wetland Credit Purchase Agreement**

*Staff Contact: Gary M. Hubbard, Water Department Director, ghubbard@mywinterhaven.com*

[Summary - Logistics Parkway-Wetland Credit Purchase Agreement](#)  
[Logistics Parkway Extension-Wetland Credit Purchase Agreement](#)

**10.F. Chain of Lakes Park Phase II Design & Permitting Task Order**

*Staff Contact: Andy Palmer, Parks Planning & Strategic Initiatives Manager , apalmer@mywinterhaven.com*

[Summary - Chain of Lakes Phase II Final Design  
Chain of Lakes Park Phase II Final Design and Permitting Task Order](#)

**10.G. Parks, Recreation and Trails Master Plan Scope of work with Kimley Horn**

*Staff Contact: And Palmer, Parks, Planning & Strategic Initiatives Manager, apalmer@mywinterhaven.com*

[Summary - Parks, Recreation and Trails Master Plan – Kimley Horn Scope of Work  
Kimley Horn Parks, Recreation, Trails Master Plan Scope of Work](#)

**11. RESOLUTION(S)**

**12. ORDINANCE(S) - FIRST READING**

**12.A. O-23-58 - Request by KRPC Willowbrook, LLC to establish the Willowbrook Community Development District**

*Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

[Summary - Ordinance O-23-58  
O-23-58  
Petition to Establish Willowbrook Community Development District.](#)

**13. NEW BUSINESS**

**13.A. Chain of Lakes Park Phase II Interlocal Agreement**

*Staff Contact: Julie Adams, Parks, Recreation & Culture Director, jadams@mywinterhaven.com*

[Summary - Chain of Lakes Park Phase II Interlocal Agreement  
Interlocal Agreement COL Ballfields - 2023](#)

**14. CITY COMMISSIONERS/LIAISON REPORTS**

**15. CITY ATTORNEY REPORT**

**16. CITY MANAGER REPORT**

**17. DEPUTY CITY MANAGER REPORT**

**18. CITY CLERK REPORT**

**19. EMERGENCY MATTERS NOT RECEIVED FOR THE AGENDA**

**20. ADJOURNMENT**

If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceeding is made which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105). In accordance with the Americans with Disabilities Act and Florida Statutes, Section 286.26, persons with disabilities needing special accommodations to participate in this proceeding, should contact the City Clerk's Office, 451 Third Street, NW, Winter Haven,

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Florida 33881, in writing, not later than 48 hours prior to the proceeding; if not in writing, then not later than four (4) days prior to the proceeding at (863) 291-5600. Vision or hearing impaired please call (800) 955-8771 for assistance.